



General Conditions

- By making the payment for the first year, the student enters into a contract with SSHE for the entire duration of the study program. The payment for the following years is automatically due, unless the student informs the administration of his/her intention to leave, at least one month prior to the beginning of the next academic semester.
- All payments should be made in advance of the due date. Late payments will be subject to interest penalties.
- SSHE is not responsible for students outside of campus

Tuition Refund Policy

Condition	Refund amount
If the university receives written cancellation more than 8 weeks prior to the official start of the program	100%
If the university receives written cancellation between 4 and 8 weeks before the official start of the program	50%
If the university receives written cancellation less than 4 weeks before the official start of the program	no refund
If the student is refused entry visa or study permit before the start of the program	100%
If the student is refused entry visa or study permit after the start of the program	50%
In case of "force majeure"*	100%
If the admitted student receives study permit	no refund



SWISS SCHOOL
OF HIGHER EDUCATION

If the admitted student postpones the starting semester for the second time	no refund
After the start of the semester (unless the permit or entry visa is refused)	no refund
In case Student fails an exam or misses classes	no refund

* Every case is discussed with the team of specialists and lawyers which includes both internal and external people

IMPORTANT: application and administration fees of **2 000 CHF** - are non-refundable

For more information, please see SSHE Policy Manual